**Burke Lakefront Airport**
**Airport Layout Plan (ALP) Update**
**Public Information Meeting (Microsoft Teams)**

Instructions for the meetings:

1) Wednesday, June 30, 2021 at 6 PM, click on the link provided below or head to the study website at http://bkl-alpupdate.com  to join the virtual meeting. WE ENCOURAGE YOU TO SIGN IN EARLY.

2) **Mobile device and Tablet users (iOS & Android):** You **must** download the Microsoft Teams app from the Apple App Store or the Google Play Store **prior** to clicking the "Join Public Meeting Here" button. *You will not be required to create an account.*

Direct Link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGMyM2M1OTMtNjE2OS00NDBmLThjNTktYzgzMTUzY2QwMmVj%40thread.v2/0?context=%7b%22Tid%22%3a%2209123cc3-9537-478e-a425-f5c2f1a69791%22%2c%22Oid%22%3a%220bd16947-2a0f-41d6-bba6-0b7d66743d35%22%2c%22IsBroadcastMeeting%22%3atrue%7d&btype=a&role=a
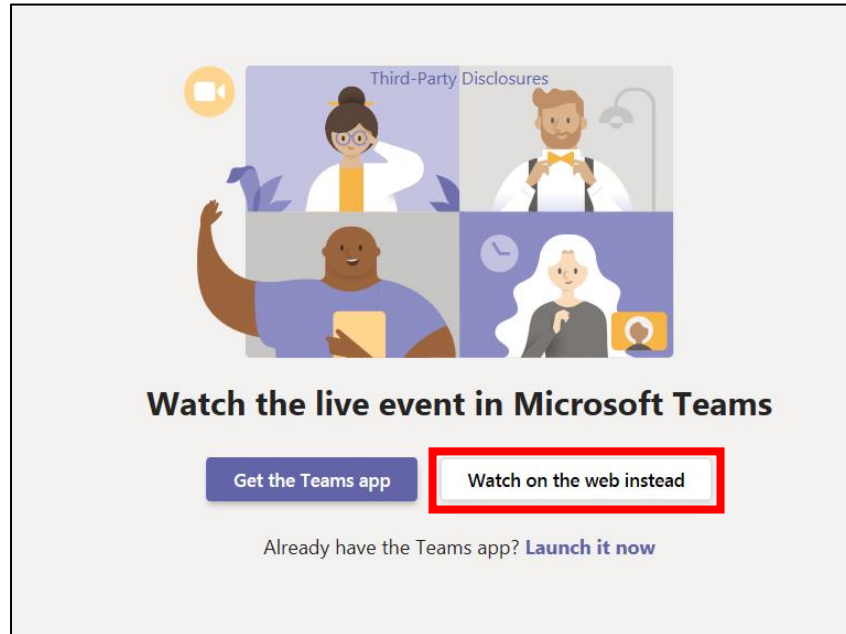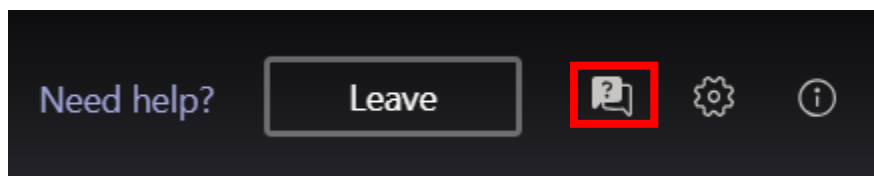
Join from website:



(Instructions Continue on Next Page)

3) Your web browser will open a pop-up on the Microsoft Teams Live Event page. At this point, for those without the Microsoft Teams app or a Microsoft Office 365 login, you can join the meeting by clicking the "Watch on the web instead" button (see below). You don't need to download the program. If you have Microsoft Teams downloaded onto your desktop, you will be automatically brought into the live event.



4) As an attendee, you will only be able to view and listen to the presentation. However, there is an option to submit questions and comments throughout the meeting.

5) In the upper right-hand corner. Click the "Q&A" icon to bring up the Q&A window:



6) Click the "Ask a question" button and type your comment/question in the provided space:

## Live event Q&A

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## Live event Q&A

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**Ask a moderator**

Questions won't be visible to everyone until a
moderator approves them

Your name (optional)

Ask a question

☐ Post as anonymous